



Tel. +27 15 293 0902
Fax. +27 15 293 0777
Web. www.pcs-phatsima.co.za

Head Office
15 Tin Street
Laboria, Polokwane

Factory Outlet
45 Emerald Street
Futura, Polokwane

VACANCY

Polokwane Chemical Suppliers (Phatsima) is looking for an experienced **SHEQ Manager** to join our vibrant team, the vacancy needs to be fulfilled in Polokwane area and the successful candidate will be expected to carry out tasks systematically and complete them successfully within the PCS code of ethics and established value system.

MINIMUM REQUIREMENTS:

- Matric/Grade 12
- Degree or Diploma in Environmental Science/Occupational Health and Safety or equivalent qualification.
- Knowledge and experience in incident investigation
- Three (3) years minimum experience at management level
- Experience within the chemical industry
- Knowledge of ISO standards and a good understanding of Occupational Health and Safety Act
- Basic Fire Fighting
- Hazard Identification and Risk Assessment Course (HIRA)
- First Aid Level 1-3

RESPONSIBILITIES:

- Ensure the company is updated on all By-laws, legislation, and regulations applicable to the company.
- Ensure baseline risk assessments are conducted and maintained following a standard process.
- Ensure SWOT analysis are conducted following a standard process.
- Ensure SHEQ Policy, Objectives and Targets are established management plans are developed and implemented to ensure the identified commitments are met.
- Ensure Fatal Risk Controls Protocols are implemented and maintained.
- Act as the ISO standards management representative.
- Ensure the integrated SHEQ management system is established, maintained, and implemented.
- Conduct and lead SHEQ audits and inspections and facilitate the implementation of corrective actions including report writing.
- Ensure process to manage contractors are in place and maintained.
- Compile and submit SHEQ reports.
- Provide relevant and update health and safety information to staff.
- Ensure that ISO 17025 is established, implemented, and maintained.
- Present SHEQ and Laboratory performance to management.
- Ensure the operating cost does not exceed the set budget.
- Create an enabling working environment for effective SHEQ performance.
- Manage labour stability by minimizing labour turnover.
- Achieve targeted objectives for the section.
- Manage performance against set targets and competencies.
- Ensure departmental objectives are linked to performance results and implemented as per target.
- Conduct career discussions and implement actions with all identified talent.
- Ensure discipline is maintained (absenteeism, lateness, overtime, misconduct, etc.).
- Develop and implement departmental training plan to ensure performance improvement.
- Conduct recruitment interviews relevant to the department.
- Maintain and improve relationships with key stakeholders.
- Ensure Customer Satisfaction.
- Manage Continuous Improvement through Operational Excellence.



Tel. +27 15 293 0902
Fax. +27 15 293 0777
Web. www.pcs-phatsima.co.za

Head Office
15 Tin Street
Laboria, Polokwane

Factory Outlet
45 Emerald Street
Futura, Polokwane

WORKPLACE COMPETENCIES:

- Budgeting Skills
- Organisational Skills
- Communication Skills
- Training and Development Skills
- Empathetic Skills
- Decision Making Skills

SALARY: Market related

CLOSING DATE: 10-03-2023 at 16H00

Interested applicants should forward their CV's to hr@pcs-phatsima.co.za or hand deliver to No.45 Emerald St, Futura attention Emelda Madalane (HR Manager). Call 015 293 0902 for more information or queries. Should you not hear from us within 10 days of the closing date, please consider your application unsuccessful.